

## **AGENDA**

### **COMMITTEE ON HUMAN RESOURCES/INSURANCE**

**November 28, 2006**

**Aldermen Gatsas, Shea,  
Garrity, Pinard, Duval**

**5:00 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. Discussion relative to qualified residents of the City be given first consideration for employment or promotion within city government.  
**Gentlemen, what is your pleasure?**
4. Communication from Virginia Lamberton, Human Resources Director, submitting a proposed new class specification and position to be called Solid Waste Compliance Officer (salary range of \$32,312 to \$46,069).  
**Gentlemen, what is your pleasure?**
5. Communication from Virginia Lamberton, Human Resources Director, on behalf of Chief Kane, recommending that the Business Service Officer at the Fire Department be reclassified as a Business Administration, salary grade 20.  
**Gentlemen, what is your pleasure?**
6. Communication from Virginia Lamberton, Human Resources Director, on behalf of the Water Works Director, recommending that the Electrician II position at the Water Works Department be reclassified as a Process Control Technician, salary grade 19 (cost for balance of FY2007 would be \$1,174.77).  
**Gentlemen, what is your pleasure?**
7. Communication from Virginia Lamberton, Human Resources Director, proposing change to Ordinance 33.048, Advancements within Pay Range.  
*(Note: Committee requested alternative language on October 3, 2006...please refer to underscored sentence on last page.)*  
**Gentlemen, what is your pleasure?**

8. Communication from Virginia Lamberton, Human Resources Director, submitting a proposed amendment to Ordinance 33.079 (H) and a proposed policy for purchasing vacation credits and enrollment form.

**Gentlemen, what is your pleasure?**

9. Communication from Virginia Lamberton, Human Resources Director, on behalf of the Mayor, recommending authorization of an additional Assistant to the Mayor position (part-time) be approved (cost for balance of FY2007 would be \$15,500).

**Gentlemen, what is your pleasure?**

### **TABLED ITEMS**

**A motion is in order to remove any of the following items from the table for discussion.**

10. Communication from Virginia Lamberton, Human Resources Director, requesting that the two support positions assigned to the Ordinance Violations Unit in the Police Department be reclassified to the level of Customer Service Representative II.  
*(Tabled 10/03/2006. As of October 5<sup>th</sup> the cost of both would be \$1,520.26 for the balance of FY2007.)*
11. Communication from Virginia Lamberton, Human Resources Director, on behalf of the Public Works Director, requesting reallocation of the Equipment Service Technician II position, from a salary grade 13 to a salary grade 14.  
*(Tabled 10/03/2006. As of October 6<sup>th</sup> the cost would \$1,014.60 for the balance of FY2007.)*
12. Communication from Virginia Lamberton, Human Resources Director, requesting that the Grants Coordinator position be reclassified to a new title of VISTA Project Administrator, salary grade 20.  
*(Tabled 10/03/2006.)*
13. Communication from Virginia Lamberton, Human Resources Director, relative to performance appraisals and whether or not any employee received a merit step that department heads had not intended receive one.  
*(Tabled 10/03/2006.)*
14. If there is no further business, a motion is in order to adjourn.